

Glenview Public Library

Board of Trustees Meeting Minutes

Thursday, June 18, 2026, at 6:30 p.m.

Glenview Public Library, 1930 Glenview Road, Glenview, IL, 60025

Conference Room

Board Members Present:

Tom Blanchard, M. David Johnson, Ruth Rosenblum, Jeff Rowitz, Carol Schmitt, Sara Spitz, Kathy Vega

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Linda Sawyer – Deputy Director of Library Services, Jean Sanders – Deputy Director of Operations, Emily Baker – Administrative Assistant

Guests Present: Brian Greve – Wiss, Janney, Elstner Associates, Inc.; Georgia Delis – Glenview Public Library; Debra Graves – League of Women Voters; Stephanie Chau – Friends of the Glenview Public Library

CALL TO ORDER AND ROLL CALL

President Spitz called the meeting to order at 6:30 p.m. and the roll was called.

PUBLIC COMMENT

None.

The agenda was reordered at this time.

NEW BUSINESS

1. Presentation and Approval of RFP for Waterproofing and Concrete Replacement Project
Principal Brian Greve of Wiss, Janney, Elstner Associates, Inc. presented a scope of work and anticipated schedule for a waterproofing and concrete replacement project for the parking deck and garage. He explained that this work is made necessary due to flaws in the original design of the parking structure not allowing water to bypass the existing expansion joint, resulting in concrete deterioration and electrical malfunction of the garage's sliding entry doors due to

water leakage. The estimated duration of the project is six to eight weeks, with at least the partial closure of the parking deck required for the duration of the project.

MOTION Moved by Trustee Johnson, seconded by Trustee Blanchard, to approve the issuance of an RFP for the Waterproofing and Concrete Replacement Project.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rosenblum, Rowitz, Schmitt, Vega, Spitz; Nays: 0. Motion carried.

The meeting returned to the regular agenda at 6:54 p.m.

APPROVAL OF CONSENT AGENDA

1. Minutes of Regular Meeting of May 21, 2026
2. Warrant Summary – June 2026
3. Warrants Greater than \$5,000 – June 2026
4. List of Warrants – June 2026

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the Consent Agenda.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rosenblum, Rowitz, Schmitt, Vega, Spitz; Nays: 0. Motion carried.

EXAMINATION OF FINANCIAL REPORTS AND STATISTICS

1. April 2026 Finance Report
2. Fund Income Statements April 2026
3. April 2026 Cash Flow Report
4. Cash and Investment Balances
5. Special Reserve Fund Projections

Executive Director Dorfman presented the April 2026 financials. Year-to-date revenue is \$4,661,386.12, while year-to-date expenditures total \$2,362,287.34.

The Library's Operating Fund balance at the end of April is \$7,814,800.75. Cash & Investments total \$12,436,281.43.

Executive Director Dorfman also noted the inclusion of a Special Reserve Fund Projections report in this month's board packet, which illustrates that while the Library has incurred some unexpected Building Maintenance expenses in the Special Reserve Fund this year, these are offset by two major budgeted Special Reserve projects coming in significantly under budget.

PRESIDENT'S REPORT

President Spitz, along with Trustee Vega, recounted their recent meeting with Village Manager Matt Formica, Village Assistant Manager Maggie Bosley, and Village Board President Michael Jenny to discuss the Village and Library's philosophical and logistical differences when it comes to funding their respective public services. Both noted that, as Library Trustees and Glenview residents, they had hoped for greater collaboration around the Library's long-term funding concerns. The discussion reflected differing perspectives, with Village leadership reaffirming its philosophy of levying taxes only to new growth, regardless of the current rate of inflation and the impact it will have on public services to residents. Trustees agreed on the need for continued outreach to Village Trustees to invite visibility to the Library's position as a highly utilized community resource and promote better understanding of the Library's funding limitations.

LEGISLATIVE UPDATE

1. June 2026 Legislative Report

FOUNDATION UPDATE

None.

FRIENDS OF THE LIBRARY UPDATE

Trustee Schmitt reported that the Friends have donated \$15,000 to the Youth Services Summer Reading Challenge, which allows every child that completes the challenge to receive a book to keep. Additionally, the Friends donated \$4,500 to Adult Services for access to the Blinkist app, which summarizes popular books into short text and audio summaries. Finally, Trustee Schmitt celebrated The Friends' Used Bookstore's largest sale in the store's history: an assortment of 83

Easton Press books which sold on eBay for \$3,000.

ACCEPTANCE OF STAFF REPORTS & STATISTICS

1. Library Director's Report

Deputy Director of Library Services Sawyer celebrated the success of the Summer Reading Kickoff event on May 30th, which saw door counts of over 2,500 visitors during the event's 4-hour run time. Deputy Director Sawyer gave special recognition to School Services Librarian Frani Sherman, who promoted the Summer Reading program to every single school in Glenview.

2. Statistical Summary

3. Building Progress Update

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to accept the Staff Reports and Statistics for May 2026.

Voice vote.

Ayes: 7; Nays: 0. Motion carried.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS

1. Approval of Peace Pole Location

Executive Director Dorfman showed Trustees photos of the proposed location for the placement of the Peace Pole being donated by the Rotary Club, near the West entrance of the Library in the landscaping off of Glenview Road.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the placement of a Peace Pole on Library grounds as recommended by Library staff.

Voice vote.

Ayes: 7; Nays: 0. Motion carried.

2. Approval of Revised Furniture & Fixtures Budget for Second Floor Renovations

Deputy Director Sanders presented an Issue Analysis which highlighted feedback from patrons regarding accessibility issues with wingback chairs originally purchased for the lobby renovation, suggesting the chairs would be better suited for the second floor and replaced with the purchase of new chairs in the lobby. She also addressed some additional needs, such as power towers and more prominent Dewey decimal signage for the shelving, that was not accounted for in the original budget for the second-floor renovation project.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the revised furniture package in the amount of \$172,105.18.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rosenblum, Rowitz, Schmitt, Vega, Spitz; Nays: 0. Motion carried.

NEW BUSINESS

2. Approval of Brightly Asset Inventory and Preventative Maintenance Services

Executive Director Dorfman presented an Issue Analysis proposing the review, inventory, and barcoding of all major mechanical systems in the Library to be uploaded into Asset Essentials software. The software would then calculate estimated lifespan and replacement costs of the inventoried systems, creating a robust, data-driven schedule of anticipated Special Reserve Fund projects for the long-term future.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to accept the proposal and approve the purchase of Brightly Asset Inventory, Barcoding, and Preventative Maintenance Services.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rosenblum, Rowitz, Schmitt, Vega, Spitz; Nays: 0. Motion carried.

OTHER

Trustees Schmitt & Vega and Executive Director Dorfman alerted the rest of the Board that they will be absent from the July Board meeting.

ANNOUNCEMENTS

1. July Warrants – Ruth Rosenblum
2. August Warrants – M. David Johnson
3. Glenview 4th of July Parade 10:45 am – Meet @ The Library
4. Glenview's America 250 Event – Wednesday, July 8th, 5:00 pm-8:00 pm @ Jackman Park

ADJOURNMENT

There being no additional business to be brought before the Board, President Spitz requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to adjourn.

Voice vote.

Ayes: 7; Nays: 0. Motion carried

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Ruth Rosenblum, Secretary
Glenview Public Library Board of Trustees