

Glenview Public Library

Board of Trustees Meeting Minutes

Thursday, May 21, 2026, at 6:30 p.m.

Glenview Public Library, 1930 Glenview Road, Glenview, IL, 60025

Conference Room

Board Members Present:

Tom Blanchard, M. David Johnson, Jeff Rowitz, Carol Schmitt (acting as Secretary Pro Tem), Sara Spitz, Kathy Vega

Board Members Absent:

Ruth Rosenblum

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Linda Sawyer – Deputy Director of Library Services, Jean Sanders – Deputy Director of Operations, Christine Klimusko – Business & Finance Director, Emily Baker – Administrative Assistant

Guests Present: Annette Vander Ploeg – League of Women Voters

CALL TO ORDER AND ROLL CALL

President Blanchard called the meeting to order at 6:32 p.m. and the roll was called.

PUBLIC COMMENT

None.

APPROVAL OF CONSENT AGENDA

1. Minutes of Regular Meeting of April 16, 2026
2. Warrant Summary – May 2026
3. Warrants Greater than \$5,000 – May 2026
4. List of Warrants – May 2026

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to approve the Consent Agenda.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

EXAMINATION OF FINANCIAL REPORTS AND STATISTICS

1. Fund Income Statements March 2026
2. March 2026 Cash Flow Report
3. Cash and Investment Balances

Business & Finance Director Klimusko presented the March 2026 financials. Year-to-date revenue is \$1,746,712.40, while year-to-date expenditures total \$ 1,736,039.54.

The Library's Operating Fund balance at the end of March is \$5,516,887.27. Cash & Investments total \$9,570,353.73.

PRESIDENT'S REPORT

In his last report as President, Trustee Blanchard thanked the rest of the Board for their support during his two terms.

LEGISLATIVE UPDATE

1. May 2026 Legislative Report

Trustee Spitz noted that she appreciated the addition of the Local section of the Legislative Update.

FOUNDATION UPDATE

Trustee Spitz celebrated the success of the Glenview Reads Together program, including the Foundation's fundraising lunch with author Nickolas Butler.

FRIENDS OF THE LIBRARY UPDATE

None.

ACCEPTANCE OF STAFF REPORTS & STATISTICS

1. Library Director's Report

Executive Director Dorfman congratulated Deputy Director Sawyer for the launch of TranslateLive, a technology that allows Library staff to communicate with patrons in over 200 languages and dialects. Executive Director Dorfman also recognized Business & Finance Director Klimusko for her work as head of the Team Building Workgroup to deliver a full week of uplifting activities for National Library Week. Finally, Executive Director Dorfman highlighted the work of the Communications team – specifically Graphic Designer Olivia Doret – for the summer edition of the Spark.

2. Statistical Summary

Executive Director Dorfman noted the continued year-over-year trends of increased door count, decreased physical circulation, and increased digital circulation, the last of which she attributed to the inclusion of e-magazine checkouts and school checkouts through Sora.

3. Building Progress Update

4. IPLAR Overview

5. Q2 Strategic Plan Report

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to accept the Staff Reports and Statistics for April 2026.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS

1. Review of Long-term Financial Scenarios

The Board reviewed long-term funding scenarios related to maintaining library service levels. Discussion included projected operating and capital funding needs, impacts on fund balance policies, potential levy approaches, and estimated taxpayer impacts. Executive Director Dorfman presented three funding scenarios for consideration and requested direction from the

Board regarding which approach should be shared with Village Trustees.

2. Approval of Moss Art Installation in Lobby and Fireplace Areas

Executive Director Dorfman delivered additional information from the moss vendor to answer the Trustee's questions raised at last month's Board meeting.

MOTION Moved by Trustee Johnson, seconded by Trustee Spitz, to approve the purchase and installation of moss art in the lobby and above the fireplace, at a one-time cost not to exceed \$8,290, to be paid from the Special Reserve Fund.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

3. Consideration and Approval of Resolution No. 26-04 Accepting the Donation and Installation of a Rotary-Sponsored Peace Pole on Library Property

Executive Director Dorfman informed Trustees that the recommended action would be to accept the Peace Pole as a donation to the Library from the Glenview Sunrise Rotary Club, with the Peace Pole becoming Library property through a Board resolution accepting the donation and a donation agreement between the Library and the Glenview Sunrise Rotary Club.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve Resolution No. 26-04 accepting the donation of a Peace Pole from the Glenview Sunrise Rotary Club.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

4. Consideration and Approval of a Donation Agreement with the Glenview Sunrise Rotary Club for the Installation and Ongoing Management of a Rotary-Sponsored Peace Pole on Library Property

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to authorize the Executive Director to execute a donation agreement with the Glenview Sunrise Rotary Club establishing the terms and conditions associated with the installation and ongoing management of the Peace Pole.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

NEW BUSINESS

1. Election of 2026-2027 Officers

The slate of Trustee Spitz as President, Trustee Rowitz as Vice President, and Trustee Rosenblum as Secretary was presented to the Board.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to approve the proposed slate of officers for the Glenview Public Library Board of Trustees for the 2026-2027 term, effective May 21, 2026 through May 20, 2027 as presented.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

2. Approval of Committee Assignments

Trustees reviewed committee and liaison assignments and agreed to keep existing assignments in place for the 2026-2027 term.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to approve the Committee Assignments and Liaisons, as presented.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

3. Approval of 2026-2027 Warrant Schedule

Trustees reviewed the rotation schedule for the monthly review of prepaid expenses and warrants over \$5,000 for the 2026/2027 term.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the Warrant Schedule for 2026/2027 as presented.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

4. Approval of Humidifier Drain Lines

Deputy Director Sanders presented an Issue Analysis explaining the need for new drain lines to handle the increased water flow from the new humidifiers installed on RTU #1 and RTU #2.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to accept the proposal by Martin Petersen Company in an amount not to exceed \$24,125 to install new humidifier drains.

Roll call.

Ayes: Trustees Johnson, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Rosenblum. Motion carried.

OTHER

1. Staff Awards

Executive Director Dorfman introduced a staff recognition initiative wherein staff would nominate their peers for awards, and the Board would choose the winners.

ANNOUNCEMENTS

1. June Warrants – Ruth Rosenblum
2. July Warrants – Ruth Rosenblum
3. Worn With Honor Reception – Thursday, May 28th, 6:00 p.m. - 7:00 p.m.
4. Summer @ GPL Kickoff – Saturday, May 30th, 10:00 a.m. - 2:00 p.m.
5. Glenview Summer Fest – Saturday, June 13th, 9:00 a.m. - 3:00 p.m.

ADJOURNMENT

There being no additional business to be brought before the Board, President Blanchard requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to adjourn.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Carol Schmitt, Secretary Pro Tem
Glenview Public Library Board of Trustees