

Glenview Public Library

Board of Trustees Meeting Minutes

Thursday, April 16, 2026, at 6:30 p.m.

Glenview Public Library, 1930 Glenview Road, Glenview, IL, 60025
Community Room East

Board Members Present:

M. David Johnson, Ruth Rosenblum (acting as Chair Pro Tem), Jeff Rowitz, Carol Schmitt, Kathy Vega

Board Members Absent:

Thomas Blanchard, Sara Spitz

Staff Members Present:

Lindsey Dorfman – Executive Library Director, Jean Sanders – Deputy Director of Operations, Linda Sawyer – Deputy Director of Library Services, Christine Klimusko – Business & Finance Director, Rich Sedivy – IT Specialist, Emily Baker – Administrative Assistant

Guests Present: Tunbold Gantalga – Glenbrook South High School; Zol Sodnomnagchaa – Glenbrook South High School

CALL TO ORDER AND ROLL CALL

In the absence of President Blanchard and Vice President Spitz, the meeting began by selecting a Chair Pro Tem, in accordance with the Library's bylaws.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to appoint Board Secretary Rosenblum to act as Chair Pro Tem for the night's meeting.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

Chair Pro Tem Rosenblum called the meeting to order at 6:32 p.m. and the roll was called.

PUBLIC COMMENT

None.

The agenda was reordered at this time.

NEW BUSINESS

a. Approval of Contract for New Hosted Phone System and Related Hardware

Executive Director Dorfman and IT Specialist Rich Sedivy presented an Issue Analysis recommending the purchase and implementation of a new Library-wide phone system hosted by RingCentral and including Yealink IP phone hardware and setup. Executive Director Dorfman noted that the Library's current hardware has not been supported by the manufacturer for the last several years, and the Library has relied on repairs through a third-party vendor to keep the system operational. Additionally, IT Specialist Sedivy explained that the current system is based on an internal on-premises phone server, while the recommended replacement would be a hosted cloud-based system.

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to approve the purchase and implementation of the RingCentral hosted phone system, including Yealink IP phones, setup, hardware, and a 15% implementation contingency, at a one-time cost not to exceed \$27,483, to be paid from the Special Reserve Fund, and further approve the related annual operating cost of approximately \$26,151.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Vega; Nays: 0; Absent: Trustees Blanchard, Spitz. Motion carried.

The meeting returned to the regular agenda at 6:38 p.m.

APPROVAL OF CONSENT AGENDA

1. Minutes of Regular Meeting of March 19, 2026
2. Warrant Summary – April 2026
3. Warrants Greater than \$5,000 – April 2026
4. List of Warrants – April 2026

MOTION Moved by Trustee Rosenblum, seconded by Trustee Vega, to approve the Consent Agenda.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Vega; Nays: 0; Absent: Trustees Blanchard, Spitz. Motion carried.

EXAMINATION OF FINANCIAL REPORTS AND STATISTICS

1. Fund Income Statements February 2026
2. February 2026 Cash Flow Report
3. Cash and Investment Balances

Business & Finance Director Klimusko presented the February 2026 financials. Year-to-date revenue is \$67,266.54, while year-to-date expenditures total \$959,564.24.

The Library's Operating Fund balance at the end of February is \$2,097,714.56. Cash & Investments total \$7,831,065.44.

PRESIDENT'S REPORT

Chair Pro Tem Rosenblum shared a letter to the editor in the Chicago Tribune, written by Chicago Public School librarians, on H.R.7661. She also shared with the Board the agenda for ALA's "Health Equity in Action" Virtual Summit, which she was excited to see at the intersection of her career in healthcare and her role as a Library Trustee.

LEGISLATIVE UPDATE

1. April 2026 Legislative Report

Executive Director Dorfman updated Trustees that IL HB5236 had passed the Illinois House and would now move to the Senate, where it will face tough opposition by eBook lobbyists. She reminded Trustees that the Legislative Report contains links to directly contact their elected representatives regarding bills that are relevant to the Library's interests.

FOUNDATION UPDATE

Executive Director Dorfman reported that the Foundation would be hosting an intimate lunch with author Nickolas Butler on Friday, May 1st, the day after the main Glenview Reads Together

event. She also shared that the Foundation would have a table at the Summer Reading Kickoff event, where they would have a drawing to win \ 3 unique prizes – the first fundraiser of its kind for the Foundation.

FRIENDS OF THE LIBRARY UPDATE

Trustee Schmitt reminded other Board members to stop by the Friends-sponsored outdoor music garden now that the weather is warming up.

ACCEPTANCE OF STAFF REPORTS & STATISTICS

1. Library Director's Report

Executive Director Dorfman highlighted the second-floor collections move, spearheaded by Adult Services Collections Manager Kim Comerford & Patron Services Librarian Jill Lorenzen. Staff from all departments pitched in to move over 45,000 books over the course of the week, with Facilities staff breaking down shelving, to help the Library realize significant cost savings.

Executive Director Dorfman also celebrated the success of the Library's annual Volunteer Fair. Presented in partnership with the Glenview Chamber of Commerce, this year's fair featured 25 local volunteer organizations and brought in nearly 250 potential volunteers.

2. Statistical Summary

With door counts up 26% over last year for the third month in a row, Executive Director Dorfman expressed confidence that the shift is the result of the Library's space improvement projects in the lobby and Youth Services department.

3. Building Progress Update

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to accept the Staff Reports and Statistics for March 2026.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS

1. Adoption of Resolution Acknowledging Recent Property Tax Delays and Urging Continued Improvements to Ensure Reliable Future Distribution

In response to the Board's request at their March meeting, Executive Director Dorfman presented a resolution acknowledging the delayed disbursement of property tax payments by the Cook County Treasurer. Executive Director Dorfman shared with Trustees that she recently spoke about this issue with Cook County Commissioner Scott Britton and he assured her that the Cook County Board of Commissioners are reading and noting all similar resolutions being passed by affected agencies.

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to adopt the Resolution Acknowledging Recent Property Tax Delays and Urging Continued Improvements to Ensure Reliable Future Distribution.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Vega; Nays: 0; Absent: Trustees Blanchard, Spitz. Motion carried.

2. Approval of Moss Art Installation in Lobby and Fireplace Areas

Executive Director Dorfman presented an Issue Analysis requesting approval of the purchase and installation of moss art in the lobby and above the fireplace. Trustees had a number of questions regarding the moss, including: Is the treatment used to preserve the moss hypoallergenic? Is it poisonous if ingested? Does the moss attract and retain dust? Executive Director Dorfman said she would speak to the company that fabricates the moss art and present the answers to these questions at the next Board meeting.

MOTION Moved by Trustee Johnson to table this item until the next Board of Trustees meeting.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

NEW BUSINESS

2. Consideration and Approval of a Rotary-Sponsored Peace Pole Installation on Library Property

Executive Director Dorfman presented an Issue Analysis offering the opportunity to have a Peace Pole, sponsored and installed by the Glenview Sunrise Rotary Club, to be placed on Library property. Trustees raised a variety of concerns, including First Amendment vs. government speech, and what expectations or requests might arise from other organizations wanting to display sponsored messaging on Library property. It was ultimately decided to have the Library's attorney advise on whether such an installation would leave the Library vulnerable to any unnecessary legal issues.

MOTION Moved by Trustee Johnson to table this item until the next Board of Trustees meeting.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

OTHER

Trustee Vega suggested promotion and education on the use of the lobby cafe and vending machine during Study for Finals week. Deputy Directors Sanders and Sawyer confirmed that similar promotions such as drawings for free drinks and snacks were already being discussed.

ANNOUNCEMENTS

1. May Warrants – Jeff Rowitz
2. June Warrants – Ruth Rosenblum

EXECUTIVE SESSION

1. Pursuant to 5 ILCS 120/2(c)(11) to Discuss Pending, Probable, or Imminent Litigation

MOTION Moved by Trustee Rosenblum, seconded by Trustee Johnson, Executive Session pursuant to 5 ILCS 120/2(c)(11) to Discuss Pending, Probable, or Imminent Litigation.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Vega; Nays: 0; Absent: Trustees Blanchard, Spitz. Motion carried.

The meeting went into Executive Session at 7:26 p.m.

ACTION RELATED TO EXECUTIVE SESSION

The meeting returned to Open Session at 8:25 p.m.

MOTION Moved by Trustee Vega, seconded by Trustee Schmitt, to approve a severance agreement with a current employee as discussed in closed session.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Vega; Nays: 0; Absent: Trustees Blanchard, Spitz. Motion carried.

ADJOURNMENT

There being no additional business to be brought before the Board, Chair Pro Tem Rosenblum requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to adjourn.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Ruth Rosenblum, Secretary & Chair Pro Tem
Glenview Public Library Board of Trustees