

# Glenview Public Library

## Board of Trustees Meeting Minutes

Thursday, March 19, 2026, at 6:30 p.m.

Glenview Public Library, 1930 Glenview Road, Glenview, IL, 60025

Conference Room

### **Board Members Present:**

Thomas Blanchard, Jeff Rowitz, Carol Schmitt (acting as Secretary Pro Tem), Sara Spitz, Kathy Vega

### **Board Members Attending Remotely:**

Ruth Rosenblum

### **Board Members Absent:**

M. David Johnson

### **Staff Members Present:**

Lindsey Dorfman – Executive Library Director, Jean Sanders – Deputy Director of Operations (attending remotely), Christine Klimusko – Business & Finance Director, Emily Baker – Administrative Assistant

**Guests Present:** Georgia Delis – Glenview Public Library; Annette Vander Ploeg – League of Women Voters; Glenbrook South High School Attendees: Ela Koster, Estee Chang, Samuel Cobo, Alphonsa Saji, Julien Jomon

## **1. CALL TO ORDER AND ROLL CALL**

President Blanchard called the meeting to order at 6:32 p.m. and the roll was called.

Pursuant to the Illinois Open Meetings Act, this meeting was conducted in-person with the option for remote participation. Ruth Rosenblum attended remotely due to work obligations as allowed under Section 7(c) of the Open Meetings Act. A quorum of the board was physically present at the public meeting location.

## **2. PUBLIC COMMENT**

None.

## **3. APPROVAL OF CONSENT AGENDA**

- a. Minutes of Regular Meeting of February 19, 2026
- b. Minutes of Special Meeting of February 28, 2026
- c. Warrant Summary – March 2026
- d. Warrants Greater than \$5,000 – March 2026
- e. List of Warrants – March 2026

**MOTION** Moved by Trustee Vega, seconded by Trustee Schmitt, to approve the Consent Agenda.

Roll call.

Ayes: Trustees Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Johnson. Motion carried.

## **4. EXAMINATION OF FINANCIAL REPORTS AND STATISTICS**

- a. Fund Income Statements January 2026
- b. January 2026 Cash Flow Report
- c. Cash and Investment Balances

Business & Finance Director Klimusko presented the January 2026 financials. Year-to-date revenue is \$1,058,134.94, while year-to-date expenditures total \$304,405.23.

The Library's Operating Fund balance at the end of January is \$3,505,068.90. Cash & Investments total \$5,067,406.41.

## **5. PRESIDENT'S REPORT**

President Blanchard inquired about the success of the lobby café to date. Executive Director Dorfman shared that she has observed every seat in the lobby seems consistently filled, and the Glenview Grind has reported being pleased with sales. She also pointed out that door count is up 25% from last year.

## **6. LEGISLATIVE UPDATE**

### **a. March 2026 Legislative Report**

Board members inquired about Illinois SB3638 - which would require Cook County to compensate local taxing bodies for lost interest revenue on delayed property tax disbursements – and whether the Board could do anything to support the bill. Executive Director Dorfman replied that while there was no action to be taken on that particular bill at this time, the Board could pass a resolution calling on the Cook County Treasurer and other responsible parties to resolve systemic issues that hinder the timely delivery of property tax bills and disbursement of property tax revenue. Trustees agreed that they would like to proceed with passing such a resolution at the next Board meeting.

One bill Executive Director Dorfman did request Trustees' support for is IL HB5632: This bill would require eBook publishers to provide libraries with “fair and reasonable” licensing agreements. The Illinois Library Association is asking library advocates to sign witness slips as proponents of the bill.

## **7. FOUNDATION UPDATE**

None.

## **8. FRIENDS OF THE LIBRARY UPDATE**

Trustee Schmitt shared that the Friends of the Library have welcomed Ro Parma as a new member.

## **9. ACCEPTANCE OF STAFF REPORTS & STATISTICS**

### **a. Library Director's Report**

Executive Director Dorfman highlighted the 45<sup>th</sup> annual Battle of the Books, which saw 600 children participate in the final round and nearly 500 attendees at the awards celebration at Glenbrook South High School.

### **b. Statistical Summary**

Executive Director Dorfman noted that programming visits are trending up due to the Youth Services department's daily Caregiver Café program in the Youth Program Room. She also explained that while physical circulation is down 5%, picture book circulation has actually increased after changes to the labeling and presentation of the youth picture book collection.

Another cause of the decrease in physical circulation may be a drop-off in the popularity of physical AV formats.

- c. Building Progress Update
- d. Year-End Strategic Plan Report

Executive Director Dorfman shared progress results for the first year of the 2025-2027 Strategic Plan targets. She also shared the Library's 2025 Year in Review video.

**MOTION** Moved by Trustee Rowitz, seconded by Trustee Schmitt, to accept the Staff Reports and Statistics for February 2026.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

## **10. COMMITTEE REPORTS**

None.

## **11. UNFINISHED BUSINESS**

- a. Approval of AT&T Parking Space Easement

Executive Director Dorfman presented an easement agreement between the Library and AT&T to allow the Library to utilize four (4) parking spaces belonging to AT&T that sit on Library property. This agreement would cover a term of two (2) years, from January 1, 2026 through December 31, 2027.

**MOTION** Moved by Trustee Spitz, seconded by Trustee Schmitt, to approve the Library's AT&T Parking Space Easement for the term of January 1, 2026 through December 31, 2027.

Roll call.

Ayes: Trustees Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Johnson. Motion carried.

- b. Presentation of Parking Lot Study

Deputy Director of Operations Sanders presented the results of a study conducted by Walker Consultants, including suggestions on increasing accessibility, safety, and capacity for the Library's parking structure. Next steps will be to solicit quotes for new signage to improve

wayfinding and safety for the 2027 budget and explore options for improved lighting in the garage to add to the capital reserve budget schedule.

c. Approval of Furniture Package for 2<sup>nd</sup> Floor Space Improvement Project  
Deputy Director of Operations Sanders presented a package of proposed interior finishes and furniture for the second-floor renovation project. Trustees inspected samples of proposed materials and viewed the proposed new layout. Deputy Director Sanders noted that the proposal presented by Studio GC did not include a number of shelving fixtures that the Library would purchase outside of the TIPS purchasing collective. The total furniture costs would be around \$172,000.

**MOTION** Moved by Trustee Vega, seconded by Trustee Schmitt, to approve the purchase of the proposed furniture package through the Library's existing membership in TIPS.

Roll call.

Ayes: Trustees Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Johnson. Motion carried.

### **13. OTHER**

a. Committee Assignments

Trustees reviewed current committee assignments and were asked by Executive Director Dorfman to let President Blanchard know if they wished to change any of their assignments for the 2026-2027 Board term.

### **14. ANNOUNCEMENTS**

- a. April Warrants – Jeff Rowitz
- b. May Warrants – Jeff Rowitz

### **15. EXECUTIVE SESSION**

**MOTION** Moved by Trustee Schmitt, seconded by Trustee Rowitz, Executive Session pursuant to 5ILCS 120/2(c)(21) of the Open Meetings Act for the Semi-Annual Review of Closed Session Minutes.

Roll call.

Ayes: Trustees Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Johnson. Motion carried.

The meeting went into Executive Session at 8:15 p.m.

The meeting returned to Open Session at 8:25 p.m.

## **16. ACTION RELATED TO EXECUTIVE SESSION**

- a. Adoption of Resolution Approving and Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings

**MOTION** Moved by Trustee Spitz, seconded by Trustee Rowitz, to adopt the resolution approving and making a determination on the following Executive Session minutes and verbatim recordings:

Approve and make open for public inspection the minutes of Executive Sessions from September 18, November 20, and December 18, 2025.

Keep closed minutes from all listed Executive Sessions February 15, 2024, and earlier.

Destroy the verbatim recordings of Executive Sessions on July 18 and September 19, 2024.

Roll call.

Ayes: Trustees Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Johnson. Motion carried.

## **17. ADJOURNMENT**

There being no additional business to be brought before the Board, President Blanchard requested a motion to adjourn.

**MOTION** Moved by Trustee Spitz, seconded by Trustee Vega, to adjourn.

Voice vote.

Ayes: 6; Nays: 0; Absent: 1. Motion carried.

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

Carol Schmitt, Secretary Pro Tem  
Glenview Public Library Board of Trustees