

Glenview Public Library Board of Trustees

Meeting Minutes

January 22, 2026, 6:30 PM

Glenview Public Library

Community Room West

Board Members Present:

Thomas Blanchard, M. David Johnson, Ruth Rosenblum, Jeff Rowitz, Kathy Vega

Board Members Attending Remotely:

Carol Schmitt, Sara Spitz

Staff Members Present:

Lindsey Dorfman – Executive Library Director, Linda Sawyer – Deputy Director of Library Services, Jean Sanders – Deputy Director of Operations, Christine Klimusko – Business & Finance Director, Emily Baker – Administrative Assistant

Guests Present:

Debra Graves – League of Women Voters; Trish Andrew – Glenview Public Library; Hilary Gabel – Glenview Public Library; Jurga Mackoniene – Glenview Public Library; Glenbrook South High School Students: Katelyn Biancofiore, Sabrina Biancofiore, Holly Anderson, Riley Aberbroeckling, Ian Gesizki, Avery Goldwin, Arushi Bedekar, Olivia Galiano, Clare Fleming, Ryan Rahija, Andrew Enshiwat, Cara Johnson

1. CALL TO ORDER AND ROLL CALL

President Blanchard called the meeting to order at 6:31 p.m. and the roll was called.

Pursuant to the Illinois Open Meetings Act, this meeting was conducted in-person with the option for remote participation. Sara Spitz attended remotely due to work obligations and Carol Schmitt attended remotely due to illness as allowed under Section 7(c) of the Open Meetings Act. A quorum of the board was physically present at the public meeting location.

Trustee Schmitt experienced technical difficulties and was not able to participate in the meeting

for Roll Call or Approval of Consent Agenda.

2. PUBLIC COMMENT

None.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of December 18, 2025
- b. Warrant Summary – January 2026
- c. Warrants Greater than \$5,000 – January 2026
- d. List of Warrants – January 2026

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to approve the Consent Agenda.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Spitz, Vega, Blanchard; Nays: 0; Absent: Trustee Schmitt. Motion carried.

Trustee Schmitt joined the meeting at 6:40 p.m.

4. EXAMINATION OF FINANCIAL REPORTS AND STATISTICS

- a. Fund Income Statements November 2025
- b. November 2025 Cash Flow Report
- c. November Cash and Investment Balances

Business & Finance Director Klimusko presented the November 2025 financials. Year-to-date revenue is \$5,289,265.78, while year-to-date expenditures total \$7,348,418.59.

The Library's Operating Fund balance at the end of November is \$4,562,627.66. Cash & Investments total \$5,804,567.55.

Business & Finance Director Klimusko highlighted that the primary reason for year-to-date revenue being significantly behind budget for 2025 is that property taxes – the Library's main source of revenue – had not yet been paid out in the month of November. As of the time of this meeting, the Library had collected \$715,000 in tax revenue from the second installment of the 2024 property tax levy.

Trustee Rowitz expressed concern around the lack of clarity from Cook County regarding estimated tax receipts and payout timelines for the 2025 levy – as well as the resulting lost interest income from not being able to deposit those funds – and how that might affect the Library’s 2026 financial projections. Executive Director Dorfman also shared that the uncertainty around the timeline and amount of funding has forced the Library to delay a transfer from the Library’s Operating Fund to its Special Reserve Fund in order to keep enough cash on hand to continue operating at a deficit. Further delay of this transfer could result in the delay of planned projects included in the Library’s 2026 Budget.

5. PRESIDENT’S REPORT

a. Presentation of Certificates to Teen Advisory Board

Executive Director Dorfman introduced the Teen Advisory Board and their advisor, Youth Community Engagement Librarian Trish Andrew, to recognize their work in engaging teen patrons through their programming at the Library. Librarian Andrew then expressed her gratitude to Library leadership for their support in welcoming teen patrons into the Library and allowing their creativity to flow through the programs they put on. Finally, President Blanchard presented each Teen Advisory Board member in attendance with a certificate in recognition and appreciation of their work.

Trustee Rosenblum shared a newsletter from Village of Glenview that featured a graphic illustrating what a small fraction of each tax dollar goes toward funding the Library.

6. LEGISLATIVE UPDATE

a. [2025 Legislative Meetups Recap - Illinois Library Association](#)

Executive Director Dorfman encouraged Trustees to read the legislative updates from the ILA linked in the Board Packet.

7. FOUNDATION UPDATE

Executive Director Dorfman shared that the Foundation has identified a new Treasurer. In consultation with the Foundation, it was agreed that Business & Finance Director Klimusko will continue to manage the Foundation’s bookkeeping to ensure consistency and accuracy in financial operations.

8. FRIENDS OF THE LIBRARY UPDATE

None.

9. ACCEPTANCE OF STAFF REPORTS & STATISTICS

a. Library Director's Report

Executive Director Dorfman formally introduced Jurga Mackoniene to Trustees in her new role as Material Services Director.

Executive Director Dorfman then went on to share information that she and Deputy Director Sawyer learned about the Village's purchase of the Signode property at a recent Kiwanis meeting, as well as the financial implications for the Library and other local taxing agencies.

b. Statistical Summary

c. Building Progress Update

Deputy Director Sanders announced that the coffee machine had been installed on January 20th, and that the opening of the Lobby Cafe was tentatively scheduled for February 4th. She shared that the RFP for the 2nd floor study room project would be posted on January 23rd, a walkthrough of the space for potential bidders would take place on January 28th, and bids for the project will be due on February 11th.

MOTION Moved by Trustee Johnson, seconded by Trustee Rowitz, to accept the Staff Reports and Statistics for December 2025.

Voice vote.

Ayes: 7; Nays: 0. Motion carried.

10. COMMITTEE REPORTS

None.

11. UNFINISHED BUSINESS

None.

12. NEW BUSINESS

- a. Approval of Resolution of Annual Determination to Library System Regarding Provision of Library Services to Non-Residents

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to approve the Resolution of Annual Determination to Library System Regarding Provision of Library Services to Non-Residents.

Roll call.

Ayes: Trustees Johnson, Rosenblum, Rowitz, Schmitt, Spitz, Vega, Blanchard; Nays: 0. Motion carried.

- b. Discussion of Executive Library Director's 2026 Goals

Executive Director Dorfman presented her 2026 goals to the Trustees, who agreed that the goals looked appropriate for the overall direction of the Library.

13. OTHER

- a. Discussion of Spam Emails

Executive Director Dorfman followed up on the issue raised by Trustees last month that they were receiving a lot of spam email to their Library-hosted email addresses. It was discovered that these emails were being sent by bots through the contact form available on the Library's website, and it would be nearly impossible to block such emails entirely. Executive Director Dorfman offered the Board two options for dealing with the spam emails moving forward: either reroute the website contact form to go to her and Administrative Assistant Baker to allow them to filter messages before sending legitimate emails through to the Trustees, or have the Trustees continue to delete their own spam emails as they come in. Trustees agreed to continue deleting their own spam emails.

- b. February 28 Board Retreat Details

Executive Director Dorfman announced that the Board Retreat would take place on Saturday, February 28th, from 9:00 a.m. to 1:00 p.m. at the Skokie Public Library. The main focus of the retreat will be discussing long-term funding strategy.

14. ANNOUNCEMENTS

- a. February Warrants – Sara Spitz
- b. March Warrants – Sara Spitz
- c. Winter Dinner – Saturday, January 24th @ The Glen Club
- d. Play Space Ribbon Cutting – Tuesday, February 24th @ 5:30 pm – Library
- e. BOB 2026 Celebration of Readers – Thursday, February 26th @ 6:30 pm – Glenbrook South High School

15. ADJOURNMENT

There being no additional business to be brought before the Board, President Blanchard requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to adjourn.

Voice vote.

Ayes: 7; Nays: 0. Motion carried.

The meeting adjourned at 7:27 p.m.

Respectfully submitted,

Ruth Rosenblum, Secretary
Glenview Public Library Board of Trustees