

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES BYLAWS & POLICIES COMMITTEE

MEETING MINUTES

May 5, 2025, 3:00 PM

Glenview Public Library

Conference Room

Board Members Present:

Thomas Blanchard, Ruth Rosenblum, Kathy Vega

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Christine Klimusko – Business & Finance Director, Georgia Delis – Human Resources Coordinator, Emily Baker – Administrative Assistant

1. CALL TO ORDER AND ROLL CALL

Committee Chair Rosenblum called the meeting to order at 3:00 p.m. and the roll was called.

2. UNFINISHED BUSINESS

None.

3. NEW BUSINESS

a. Review and recommendation for approval of the following policies:

i. Employment Classification Policy

Committee members reviewed and recommended edits to a draft of an updated Employment Classification Policy presented by Executive Director Dorfman.

ii. Personal Leave of Absence Policy

Committee members reviewed and recommended edits to a draft of an updated Personal Leave of Absence Policy presented by Executive Director Dorfman.

iii. Personnel Records Policy

Committee members reviewed and recommended edits to a drafted Personnel Records Policy presented by Executive Director Dorfman.

iv. Remote Work Policy

Committee members reviewed and recommended edits to a draft of an updated Remote Work Policy presented by Executive Director Dorfman.

v. Social Media Use Policy

Committee members reviewed and recommended edits to a draft of an updated Social Media Use Policy presented by Executive Director Dorfman.

vi. Use of Communication Resources Policy

Committee members reviewed and recommended edits to a draft of an updated Use of Communication Resources Policy presented by Executive Director Dorfman.

MOTION: Moved by Trustee Blanchard, seconded by Trustee Rosenblum, to approve the above policies as amended for recommendation to the Board of Trustees for adoption.

Roll call.

Ayes: Trustees Blanchard, Vega, Rosenblum; Nays: 0. Motion carried.

4. OTHER

Executive Director Dorfman made committee members aware of a letter she received from a patron wishing to appeal his lifetime ban from the Library. His appeal has been put on the agenda for the May Board of Trustees meeting, and he will likely be in attendance to plead his case for reinstatement of Library privileges.

5. PUBLIC COMMENT

None.

6. ADJOURNMENT

There being no additional business to be brought before the committee, Committee Chair Rosenblum requested a motion to adjourn.

MOTION: Moved by Trustee Vega, seconded by Trustee Rosenblum, to adjourn.

Voice vote.

Ayes: 3; Nays: 0. Motion carried.

The meeting adjourned at 4:24 p.m.

Respectfully submitted,

Ruth Rosenblum, Committee Chair
Glenview Public Library Board of Trustees
Bylaws & Policies Committee