

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

June 12, 2025, 6:30 PM

Glenview Public Library

Community Room East

Board Members Present:

Tom Blanchard, M. David Johnson, Jeff Rowitz, Sara Spitz, Kathy Vega

Board Members Absent:

Ruth Rosenblum, Carol Schmitt

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Jean Sanders – Deputy Director of Operations,
Linda Swayer – Deputy Director of Library Services, Emily Baker – Administrative Assistant

Guests Present:

Darren Schretter – Studio GC, Georgia Delis – Glenview Public Library

1. CALL TO ORDER AND ROLL CALL

President Blanchard called the meeting to order at 6:30 p.m. and the roll was called.

2. PUBLIC COMMENT

None.

3. OLD BUSINESS

None.

4. NEW BUSINESS

a. Approval of Space Improvement Plans of the Lobby and Youth Services Department

Executive Director Dorfman introduced Darren Schretter, Principal at Studio GC, who presented proposed architectural design and interior finish plans for the Lobby Café and Youth Services Play Space renovation projects. Trustees inspected samples of proposed materials and asked questions of Principal Schretter regarding Studio GC's plans and utilization of the Library's

spaces. Principal Schretter then presented an Estimate of Probable Cost for the projects. The total estimated cost for both space improvement projects is \$1.3 million.

MOTION: Moved by Trustee Johnson, seconded by Trustee Vega, to approve the Space Improvement Plans of the Lobby and Youth Services Department as presented.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rowitz, Spitz, Vega; Nays: 0; Absent: Trustees Rosenblum, Schmitt. Motion carried.

b. Approval of the Purchase of an Automatic Coffee Machine for the Café

Trustees reviewed an Issue Analysis presented by Executive Director Dorfman that highlighted the Franke A1000 FLEX system as a coffee machine that meets the highest-priority vending needs of the Library's Lobby Café.

MOTION: Moved by Trustee Johnson, seconded by Trustee Spitz, to find that under the circumstances present, the procurement is not adapted to competitive bidding; therefore, the requirement for competitive bidding is waived, and the contract with Espresso Services is approved for an amount not to exceed \$38,000.

Roll call.

Ayes: Trustees Blanchard, Johnson, Rowitz, Spitz, Vega; Nays: 0; Absent: Trustees Rosenblum, Schmitt. Motion carried.

c. Discussion of the Purchase or Lease of Vending Machines

Executive Director Dorfman led a discussion around the option to either lease or buy food vending machines for the Library's Lobby Café. Trustees agreed that they would prefer the Library to purchase a smart fridge to be stocked with cafe-style food and traditional vending items by the Glenview Grind.

5. OTHER

None.

6. ANNOUNCEMENTS

Executive Director Dorfman reminded Trustees of the regular monthly Board meeting in one week, on Thursday, June 19th.

7. ADJOURNMENT

There being no additional business to be brought before the committee, President Blanchard requested a motion to adjourn.

MOTION: Moved by Trustee Vega, seconded by Trustee Johnson, to adjourn.

Voice vote.

Ayes: 5; Nays: 0; Absent: 2. Motion carried.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

M. David Johnson, Secretary Pro Tem
Glenview Public Library Board of Trustees