

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES BUILDING & GROUNDS COMMITTEE

MEETING MINUTES

July 14, 2025, 3:30 PM
Glenview Public Library
Conference Room

Board Members Present:

Thomas Blanchard, M. David Johnson, Jeff Rowitz

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Jean Sanders – Deputy Director of Operations,
Emily Baker – Administrative Assistant

Guests Present:

Darren Schretter – Principal, Studio GC

1. CALL TO ORDER AND ROLL CALL

Committee Chair Johnson called the meeting to order at 3:33 p.m., and the roll was called.

2. UNFINISHED BUSINESS

None.

3. NEW BUSINESS

- a. Review and Recommendation of Approval of Bid Proposals for Cafe and YS Play Space Renovations

Principal Schretter presented to Trustees the 9 bids submitted in response to the Request for Proposals for the Library's space renovation projects, highlighting the 3 lowest qualified bidders. Upon review of the lowest bids and at the recommendation of Principal Schretter, it was decided to move forward with Construction Solutions of Illinois, Inc as the lowest responsive and responsible bidder.

MOTION: Moved by Trustee Blanchard, seconded by Trustee Rowitz, to recommend award of the contract to Construction Solutions of Illinois, Inc. for the Lobby Cafe and Youth Services Play Space Renovation projects.

Voice vote.

Ayes: 3; Nays: 0. Motion carried.

b. Review of approval of RFP for Humidifier and Fan Motor Replacement Project

Deputy Director Sanders presented an Issue Analysis highlighting the need for replacement of humidifiers and motors for two RTUs. The estimated cost for the equipment and repair work involved is well over the threshold requiring a Request for Proposals, therefore Deputy Director Sanders is seeking approval to issue a Request for Proposals for the completion of the work.

MOTION: Moved by Trustee Rowitz, seconded by Trustee Blanchard, to approve the issuance of a Request for Proposals for the Humidifier and Fan Motor Replacement Project.

Voice vote.

Ayes: 3; Nays: 0. Motion carried.

4. OTHER

None.

5. PUBLIC COMMENTS

None.

6. ADJOURNMENT

There being no additional business to be brought before the committee, Committee Chair Johnson requested a motion to adjourn.

MOTION: Moved by Trustee Blanchard, seconded by Trustee Rowitz, to adjourn.

Voice vote.

Ayes: 3; Nays: 0. Motion carried.

The meeting adjourned at 3:56 p.m.

Respectfully submitted,

M. David Johnson, Committee Chair
Glenview Public Library Board of Trustees
Building & Grounds Committee