

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES BYLAWS & POLICIES COMMITTEE

MEETING MINUTES

April 7, 2025, 4:00 PM
Glenview Public Library
Conference Room

Board Members Present:

Ruth Rosenblum, Kathy Vega

Board Member Absent:

Tom Blanchard

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Christine Klimusko – Business & Finance Director, Georgia Delis – Human Resources Coordinator, Emily Baker – Administrative Assistant

1. CALL TO ORDER AND ROLL CALL

Committee Chair Rosenblum called the meeting to order at 4:04 p.m. and the roll was called.

2. UNFINISHED BUSINESS

None.

3. NEW BUSINESS

a. Review and recommendation for approval of the following policies:

i. Employee Dress and Grooming Policy

Committee members reviewed and recommended edits to a draft of an updated Employee Dress and Grooming Policy presented by Executive Director Dorfman.

ii. Performance Evaluation Policy

Committee members reviewed and recommended edits to a draft of an updated Performance Evaluation Policy presented by Executive Director Dorfman.

iii. Recruitment and Selection Policy

Committee members reviewed and recommended edits to a draft of an updated Recruitment and Selection Policy presented by Executive Director Dorfman.

iv. Professional Development and Travel Policy

Committee members reviewed and recommended edits to a draft of an updated Professional Development and Travel Policy presented by Executive Director Dorfman.

v. Tuition Reimbursement Policy

Committee members reviewed and recommended edits to a draft of an updated Tuition Reimbursement Policy presented by Executive Director Dorfman.

MOTION: Moved by Trustee Rosenblum, seconded by Trustee Vega, to approve the above policies as amended for recommendation to the Board of Trustees for adoption.

Roll call.

Ayes: Trustees Vega, Rosenblum; Nays: 0; Absent: Trustee Blanchard. Motion carried.

4. OTHER

None.

5. PUBLIC COMMENT

None.

6. ADJOURNMENT

There being no additional business to be brought before the committee, Committee Chair Rosenblum requested a motion to adjourn.

MOTION: Moved by Trustee Rosenblum, seconded by Trustee Vega, to adjourn.

Voice vote.

Ayes: 2; Nays: 0; Absent: 1. Motion carried.

The meeting adjourned at 5:04 p.m.

Respectfully submitted,

Ruth Rosenblum, Committee Chair
Glenview Public Library Board of Trustees
Bylaws & Policies Committee