

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES

STRATEGIC PLANNING COMMITTEE

MEETING MINUTES

August 7, 2024, 4:00 PM

Glenview Public Library

Conference Room

Board Members Present:

Ruth Rosenblum, Kathy Vega

Board Member Absent:

Carol Schmitt

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Linda Sawyer - Deputy Director of Library Services, Jean Sanders – Deputy Director of Operations, Christine Klimusko – Business & Finance Director, Hilary Gabel - Communications Director, Jill Lorenzen – Patron Services Librarian, Emily Baker – Administrative Assistant

1. CALL TO ORDER AND ROLL CALL

Committee Chair Vega called the meeting to order at 4:02 p.m. and the roll was called.

2. UNFINISHED BUSINESS

a. Brainstorm Goals

Library Director Dorfman facilitated a SOAR exercise for committee members and Library staff to brainstorm, group, and prioritize current Strengths, future Opportunities, long-term Aspirations, and intended Results for the Library's 2025-2027 Strategic Plan.

Upon the sorting stage of the exercise, a discussion around defining and clarifying the scope of the focus areas of Inform, Engage, and Connect ensued.

It was decided that the focus areas would be defined as follows:

Inform: Address the evolving information needs of the community.

Connect: Enhance access to resources and services.

Engage: Cultivate opportunities for community interaction.

After agreeing on definitions for each of the focus areas, the group completed the exercise of sorting Opportunities and Aspirations into the three focus areas.

b. Review Next Steps

Library Director Dorfman will work with selected members of the Leadership Team and Patron Services Librarian Lorenzen to draft multiple goals under each focus area to be presented to the Strategic Planning Committee before the next committee meeting. At the next committee meeting, the group will decide upon three goals (two external, one internal) for each focus area, to be presented to the Board of Trustees at the monthly meeting on September 19th.

The Committee will meet on Monday September 9, 2024, at 4:00 p.m. in the Conference Room.

3. NEW BUSINESS

None.

4. OTHER

None.

5. PUBLIC COMMENT

None.

6. ADJOURNMENT

There being no additional business to be brought before the committee, Committee Chair Vega requested a motion to adjourn.

MOTION: Moved by Trustee Rosenblum, seconded by Trustee Vega, to adjourn.

Voice vote.

Ayes: 2; Nays: 0; Absent: 1. Motion carried.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Kathy Vega, Committee Chair
Glenview Public Library Board of Trustees
Strategic Planning Committee