

**Meeting Date: July 21, 2016**

**7:30 PM**

**Glenview Public Library**

**Conference Room**

1. **Call to Order & Roll Call**
2. **Report of the Friends of the Glenview Public Library**
3. **Approval of Minutes**
  - \* (a) **Regular Meeting of June 16, 2016**
4. **\* Approval of Warrants – S. Kalfas**
5. **Examination of Financial Reports and Statistics**
  - \* (a) **Revenues, Expenditures and Fund Balances through May, 2016**
6. **\* President's Report**
7. **Acceptance of Staff Reports and Statistics**
  - (a) **Library Director's Report**
  - (b) **Statistics for June, 2016**
  - (c) **Staff Reports**
    - i.) **Assistant Director**
    - ii.) **Head of Circulation**
    - iii.) **Director of Communications**
    - iv.) **Information Technology**
    - v.) **Head of Reader Services**
    - vi.) **Head of Reference Services**
    - vii.) **Head of Technical Services**
    - viii.) **Head of Youth Services**
  - (d) **Report from Associated Technology Partners**
  - (e) **Electronic Statistics for June, 2016**
  - (f) **Library Website Electronic Usage**
  - (g) **MyPC Reservation Service**
  - (h) **Electronic Payment Transaction**

- (i) Inter Library Loan
  - (j) Monthly Vending Summary from Mark Vend
  - (k) Drive-Up Window Usage
  - (l) Press Releases
  - (m) Miscellaneous Speak Ups
  - (n) Correspondence
8. Board Committee Reports
- (a) Strategic Planning Committee
    - i.) Approval of Minutes of June 22, 2016 Meeting
  - (b) Budget & Finance Committee
    - i.) Report on Meeting of July 6, 2016
    - ii.) Approval of Minutes of July 6, 2016 meeting
    - iii.) Determine Guidelines for Departmental Budget Presentations
    - iv.) Set Date for Departmental Budget Presentations
    - v.) Newt Meeting with Maggie Bosley – Tuesday, August 23 at 2:00 PM
9. \* Public Presentation
10. \* Unfinished Business
11. \* New Business
- (a) Presentation from Eric Van Clevon re: Position Reclassification Outcomes and Recommendations
  - (b) Approval of Revised Holiday Policy
  - (c) Approval of Reference Staffing Proposal
  - (d) Approval of Increase to IMRF Sick Time Limit
  - (e) Authorization to Proceed with Investigation of Photocopy Lease Options and Consolidation of Supplies Purchases
  - (f) Approval of Lyons-Pinner Construction Invoice #3
  - (g) Approval of IPLAR FY 2015
12. Announcements
13. \* Other
14. \* Public Comments
15. Executive Session
- (a) Per Section 2(c)(1) of the Open Meetings Act – Personnel
16. Adjournment