GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES
A G E N D A
Meeting Date: March 17, 2016
7:30 PM
Glenview Public Library
Conference Room

Public participation is encouraged. The public may comment on the agenda items or sub-items marked with an asterisk (*). If you wish to comment on a given item or sub-item, please fill out a Public Participation Request and place it in the box before the start of the meeting. Please fill out a separate form for each item or sub-item you wish to address. Your comments will be limited to a maximum of three minutes on any given item or sub-item.

Members of the public may also make comments, regarding items not on the regular agenda, at the point on the agenda labeled Public Comments. Such comments will also be limited to a maximum of three minutes each.

In addition, members of the public may also make longer presentations, regarding items not on the regular agenda, at the point on the agenda labeled Public Presentation. These shall be scheduled by pre-arrangement with the Library Director two weeks in advance of the meeting at which the presentation is to be made. Such presentations shall be limited to a maximum of 10 minutes each. A maximum of one presentation per meeting will be allowed, and such presentations will be scheduled on a first-come/first-serve basis.

1.   Call to Order & Roll Call

2.   Report of the Friends of the Glenview Public Library

3.   Approval of Minutes
      * (a)   Regular Meeting of February 18, 2016

4.   * Approval of Warrants – E. Scholly

5.   Examination of Financial Reports and Statistics
      * (a)   Revenues, Expenditures and Fund Balances through January, 2016

6.   * President's Report

7.   Acceptance of Staff Reports and Statistics
      (a)   Library Director's Report
      (b)   Staff Reports
            i.)   Assistant Director
            ii.)   Head of Circulation

        iii.)   Director of Communications
        iv.)   Information Technology
        v.)   Head of Reader Services
        vi.)   Head of Reference Services
        vii.)   Head of Technical Services
        viii.)   Head of Youth Services

- (c) Report from Associated Technology Partners
- (d) Statistics for February, 2016
- (e) Electronic Statistics for February, 2016
- (f) Library Website Electronic Usage
- (g) MyPC Reservation Service
- (h) Electronic Payment Transaction
- (i) Inter Library Loan
- (j) Monthly Vending Summary from Mark Vend
- (k) Drive-Up Window Usage
- (l) Press Releases
- (m) Miscellaneous Speak Ups
- (n) Correspondence

8. Board Committee Reports
- (a) Strategic Planning Committee
  - i.) Approval of Minutes of February 10, 2016 Meeting
  - ii.) Report on Meeting of March 8, 2016 – A. Ruter
  - iii.) Approval of Recommendation to Proceed with Consultant's Assessment
- (b) Friends' Recognition Committee
  - i.) Report on Meeting of March 15, 2016
- (c) Sponsorship Committee
  - i.) Report on Meeting of March 8, 2016
  - ii.) Approval to Develop Plan for Program Sponsorships

9. * Public Presentation

10. * Unfinished Business

11. * New Business
- (a) Adoption of Resolution for the Release of Certain Executive Session Minutes into the Public Domain
- (b) Approval of Friends of the Library Wishlist - 2016
- (c) Review of Quote for Vinyl Wallcovering

12. Announcements
- (a) National Library Week, April 10-16

13.   * Other

14.   * Public Comments

15.   Executive Session
         (a)   Per Section 2(c)(1) of the Open Meetings Act – Personnel

16.   Adjournment