

Meeting Date: February 18, 2016

7:30 PM

Glenview Public Library

Conference Room

1. **Call to Order & Roll Call**
2. **Report of the Friends of the Glenview Public Library**
3. **Approval of Minutes**
 - * (a) **Regular Meeting of January 21, 2016**
4. *** Approval of Warrants – A. Ruter**
5. **Examination of Financial Reports and Statistics**
 - * (a) **Revenues, Expenditures and Fund Balances through December, 2015**
6. *** President's Report**
7. **Acceptance of Staff Reports and Statistics**
 - (a) **Library Director's Report**
 - (b) **Staff Reports**
 - i.) **Assistant Director**
 - ii.) **Head of Circulation**
 - iii.) **Director of Communications**
 - iv.) **Information Technology**
 - v.) **Head of Reader Services**
 - vi.) **Head of Reference Services**
 - vii.) **Head of Technical Services**
 - viii.) **Head of Youth Services**
 - (c) **Report from Associated Technology Partners**
 - (d) **Statistics for January, 2016**
 - (e) **Electronic Statistics for January, 2016**
 - (f) **Library Website Electronic Usage**
 - (g) **MyPC Reservation Service**
 - (h) **Electronic Payment Transaction**

- (i) Inter Library Loan
 - (j) Monthly Vending Summary from Mark Vend
 - (k) Drive-Up Window Usage
 - (l) Press Releases
 - (m) Miscellaneous Speak Ups
 - (n) Correspondence
8. Board Committee Reports
- (a) Legislative Committee
 - i.) Report on ILA Legislative Day – February 15, 2016
 - (b) Strategic Planning Committee
 - i.) Approval of Minutes of January 19, 2016 Meeting
 - ii.) Report on Meeting of February 10, 2016 – A. Ruter
 - (c) Friends’ Recognition Committee
 - i.) Report on Meeting of February 8th and February 16th, 2016
 - ii.) Approval of Citizen of the Year Nomination
 - iii.) Consideration and Approval of Naming Rights Proposal
9. * Public Presentation
10. * Unfinished Business
11. * New Business
- (a) Appoint Trustees to Perform Executive Session Minute Review
 - (b) Review and Accept Proposal for Position Reclassification
12. Announcements
13. * Other
14. * Public Comments
15. Executive Session
- (a) Per Section 2(c)(1) of the Open Meetings Act – Personnel
 - (b) Approval of Executive Session Minutes
16. Adjournment