

Meeting Date: January 21, 2016

7:30 PM

Glenview Public Library

Conference Room

- 1. Call to Order & Roll Call**
- 2. Report of the Friends of the Glenview Public Library**
- 3. Approval of Minutes**
 - * (a) Regular Meeting of December 17, 2015**
- 4. * Approval of Warrants – A. Ruter**
- 5. Examination of Financial Reports and Statistics**
 - * (a) Revenues, Expenditures and Fund Balances through November, 2015**
- 6. * President's Report**
- 7. Acceptance of Staff Reports and Statistics**
 - (a) Library Director's Report**
 - (b) Staff Reports**
 - i.) Assistant Director**
 - ii.) Head of Circulation**
 - iii.) Director of Communications**
 - iv.) Information Technology**
 - v.) Head of Reader Services**
 - vi.) Head of Reference Services**
 - vii.) Head of Technical Services**
 - viii.) Head of Youth Services**
 - (c) Report from Associated Technology Partners**
 - (d) Statistics for November, 2015**
 - (e) Electronic Statistics for November, 2015**
 - (f) Library Website Electronic Usage**
 - (g) MyPC Reservation Service**
 - (h) Electronic Payment Transaction**
 - (i) Inter Library Loan**

- (j) Monthly Vending Summary from Mark Vend
 - (k) Drive-Up Window Usage
 - (l) Press Releases
 - (m) Miscellaneous Speak Ups
 - (n) Correspondence
8. **Board Committee Reports**
- (a) **Building & Ground Committee**
 - i.) Approval of Minutes of November 16, 2015 Meeting
 - (b) **Bylaws & Policies Committee**
 - i.) Approval of Minutes of December 17, 2015 Meeting
 - (c) **Legislative Committee**
 - i.) Report on Meetings of January 12 and January 19, 2016
 - ii.) Approval of Authorization Motion
 - iii.) Approval of Internal Assessment Structure and Format
9. *** Public Presentation**
10. *** Unfinished Business**
11. *** New Business**
- (a) Cash Flow Analysis by Maggie Bosley, Village Finance Director
 - (b) Acceptance of the FY2015 Per Capita Grant
 - (c) Adoption of Annual Determination to Library Systems Regarding Provision of Library Services to Non-Residents
 - (d) Approval of Affiliations with Other Organizations Policy
 - (e) Approval of Donations of Art Policy
 - (f) Report on Bid Opening – Generator Project
 - (g) Appoint an Ad Hoc Committee for Program Sponsorships – S. Kalfas
12. **Announcements**
- (a) Legislative Breakfast – Monday, February 15, 7:45 a.m.
13. *** Other**
14. *** Public Comments**
15. **Executive Session**
- (a) Per Section 2(c)(1) of the Open Meetings Act – Personnel
16. **Adjournment**