

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES

A G E N D A

Meeting Date: January 15, 2015

7:30 PM

Glenview Public Library

Conference Room

Public participation is encouraged. The public may comment on the agenda items or sub-items marked with an asterisk (*). If you wish to comment on a given item or sub-item, please fill out a Public Participation Request and place it in the box before the start of the meeting. Please fill out a separate form for each item or sub-item you wish to address. Your comments will be limited to a maximum of three minutes on any given item or sub-item.

Members of the public may also make comments, regarding items not on the regular agenda, at the point on the agenda labeled Public Comments. Such comments will also be limited to a maximum of three minutes each.

In addition, members of the public may also make longer presentations, regarding items not on the regular agenda, at the point on the agenda labeled Public Presentation. These shall be scheduled by pre-arrangement with the Library Director two weeks in advance of the meeting at which the presentation is to be made. Such presentations shall be limited to a maximum of 10 minutes each. A maximum of one presentation per meeting will be allowed, and such presentations will be scheduled on a first-come/first-serve basis.

1. Call to Order & Roll Call
2. * Public Comments
3. Report of the Friends of the Glenview Public Library
4. Approval of Minutes December 16, 2014
5. * Approval of Warrants – W. Goldstein
6. Examination of Financial Reports and Statistics
 - * (a) Revenues, Expenditures and Fund Balances through November, 2014
7. * President's Report
8. Acceptance of Staff Reports and Statistics
 - (a) Library Director's Report
 - (b) Staff Reports
 - i.) Assistant Director

- ii.) Head of Circulation
 - iii.) Director of Communications
 - iv.) Head of Reader Services
 - v.) Head of Reference Services
 - vi.) Head of Technical Services /IT Progress Summary
 - vii.) Head of Youth Services
 - (c) Report from Associated Technology Partners
 - (d) Statistics for December, 2014
 - (e) Electronic Statistics for December, 2014
 - (f) Library Website Electronic Usage
 - (g) PC Reservation Service
 - (h) Interlibrary Loan Graph
 - (i) Electronic Payment Transactions
 - (j) Monthly Vending Summary from Mark Vend
 - (k) Drive-Up Window Usage
 - (l) Press Releases
 - (m) Miscellaneous Speak Ups
 - (n) Communications
9. Board Committee Reports
- (a) Bylaws & Policy Committee
 - i.) Report on Meeting of January 15, 2015, at 7:00 PM
 - ii.) Approval of Revisions to Vacation Policies
10. * Public Presentation
11. * Unfinished Business
12. * New Business
- (a) Discussion re: Letter from Friends of the Library – Annual Donation and Proposal for Artwork Restoration
 - (b) Discussion re: Treatment of Library Deck for Snow and Ice Removal
 - (c) Discussion re: March Board Meeting Date
13. Announcements
- (a) ILA Trustee Forum February 14, 2015
 - (b) Annual Winter Dinner – The Park Center’s Lakeview Room – Saturday, February 21st, 6:00 PM
 - (c) Annual ILA Legislative Breakfast - February 16th, Arboretum Club, 7:45 AM – 10:30 AM
 - (d) ALA Mid-Winter Conference – McCormick Place, Jan. 31st – Feb. 2
14. * Other

15. **Executive Session**
 - (a) **Per Section 2(c) 1 of the Open Meetings Act – Personnel**

16. **Adjournment**