

Glenview Public Library Board of Trustees

Meeting Minutes

March 21, 2024, 6:30 p.m.

Glenview Public Library

Conference Room

Board Members Present:

Tom Blanchard, Carol Schmitt, Winnifred Clonts, M. David Johnson, Ruth Rosenblum, Sara Spitz, Kathy Vega

Staff Members Present:

Lindsey Dorfman - Executive Library Director, Christine Klimusko – Director of Business & Finance, Jean Sanders – Director of Operations

Guests Present: Jeff Rowitz, Allan Ruter – Guest, Arkem Barahorstji, Marianne Atto- Students GBS, Tara Call – League of Women Voters

1. Call to Order and Roll Call

President Rosenblum called the meeting to order at 6:30 p.m. and the roll was called.

2. Approval of Consent Agenda

- a. **Approval of the Minutes of the February 15, 2024 Board Meeting**
- b. **Warrant Summary**
- c. **Warrants Greater than \$5,000.**
- d. **List of Warrants Mach 2024**

Moved: Trustee Clonts seconded: Trustee Schmitt, to approve the Consent Agenda of February 15, 2024.

Roll Call:

Ayes: Trustees Blanchard, Schmitt, Clonts, Johnson, Rosenblum, Spitz, Vega. **Nays:** None.

Motion carried.

3. Public Comment

None.

4. Examination of Financial Reports and Statistics

- a. **Fund Income Statements January 2024**
- b. **January 2024 Cash Flow Report**
- c. **Cash and Investment Balances**

Director of Business and Finance Klimusko reviewed the Library's financials for the month of January. Total revenue through January is \$54,572.63 or about 0.60% of the Library's budgeted revenue.

Year-to-date expenditures total \$627,484.80 or 6.87% of the budget.

The Library's Operating Fund Cash balance as of January is \$5,980,791 and the Library will remain in compliance with the Operating Fund Policy of 2 months of expenses on hand at this time. Cash & Investments total \$7,808,964.91.

5. Presidents Report

President Rosenblum presented an ALA report about book banning efforts around the country, as well as several other articles and programs about censorship efforts and a *Medium* article about library innovations.

6. Legislative Update

Executive Library Director Dorfman informed the Board about an opportunity via Rails to join a regional board.

7. Foundation Update

Trustee Spitz reported that the Foundation recently had a new member join, is looking for more members, and is interested in creating a committee to recruit and vet new board members. Executive Library Director Dorfman informed the board that a committee of library staff and foundation board members will begin planning a fundraising campaign for the Play Space in the Youth Services Department.

8. Friends Update

None.

9. Acceptance of Staff Reports and Statistics

- a. **Library Director's Report**

Director Dorfman highlighted the new art exhibit in the Library lobby and gave details about the artist. She also highlighted the success of the volunteer fair this past weekend.

The Library is also choosing not to move forward with OPN for the Building Project after completing the Master Plan and is currently seeking an architect to move forward with the project.

b. Statistical Summary

Moved: Trustee Johnson seconded: Trustee Rosenblum, to accept Staff Reports and Statistics as presented.

Voice vote:

Ayes: Seven. Nays: None.

Motion carried.

10. Committee Reports

a. Acceptance of Bid for the Previous Pavement Replacement

The Library issued a request for proposals to replace the previous concrete strip running down the middle of the entrance/drive-through driveway extending from Washington to Prairie Street. A single bid was received from Bulley and Andrews totaling \$44,483.

Trustee Johnson reported that the Building and Grounds committee unanimously voted to recommend that the Board approve the bid.

Roll Call:

Motion: Moved by Trustee Rosenblum, seconded by Trustee Spitz, to accept the bid for pavement replacement.

Ayes: Trustees Blanchard, Schmitt, Clonts, Johnson, Rosenblum, Spitz, Vega. **Nays:** None.

Motion carried.

11. Unfinished Business

None.

12. New Business

a. Approval of Resolution in Recognition of Service to Winnifred Clonts Upon Her Retirement from the Glenview Public Library Board of Trustees

The board presented a gift to Trustee Clonts and President Rosenblum read out a statement to recognize her service to the Library; Trustee Clonts then read out a statement expressing her appreciation to the Board.

Moved: Trustee Johnson seconded: Trustee Rosenblum, to approve Resolution in Recognition of Service to Winnifred Clonts upon her Retirement from the Glenview Public Library Board of Trustees.

Voice vote: Ayes: Seven. Nays: None.

Motion carried.

b. Administration of the Oath of Office to Newly Appointed Library Trustee Jeff Rowitz

The newly appointed Library trustee Jeff Rowitz was administered the oath of office by President Rosenblum.

13. Other

Trustee Johnson donated books to the Library.

14. Announcements

a. April Warrants – Carol Schmitt

b. May Warrants – Sara Spitz

15. Adjournment

There being no additional business to be brought before the Board, President Rosenblum requested a motion to adjourn.

Motion: Moved by Trustee Johnson, seconded by Trustee Rosenblum, to adjourn.

Ayes: Trustees Blanchard, Schmitt, Clonts, Johnson, Rosenblum, Spitz, Vega **Nays:** None.

Motion carried:

The meeting adjourned at 7:18 p.m.

Respectfully submitted,

M. David Johnson, Secretary
Glenview Public Library Board of Trustees