

## Board of Trustees Agenda

## March 16, 2017 7:30 PM

- 1. Call to Order and Roll Call
- 2. Report of the Friends of the Glenview Public Library
- 3. Approval of Minutes
  - a) Regular Meeting of February 16, 2017
- 4. \* Approval of Warrants A. Ruter
- 5. Examination of Financial Reports and Statistics
  - a) \* Revenues, Expenditures and Fund Balances through January, 2017
- 6. \* President's Report
- 7. Acceptance of Staff Reports and Statistics
  - a) Library Director's Report
  - b) Statistics for February, 2017
  - c) Electronic Statistics for February, 2017
  - d) Library Website Electronic Usage
  - e) My PC Reservation Service
  - f) Inter Library Loan
  - g) Electronic Payment Transactions
  - h) Monthly Vending Summary from Mark Vend
  - i) Drive-Up Window Usage
  - j) Staff Reports
    - (1) Assistant Director
    - (2) Head of Circulation
    - (3) Director of Communications
    - (4) Information Technology
    - (5) Head of Reader Services
    - (6) Head of Reference Services
    - (7) Head of Technical Services

- (8) Head of Youth Services
- k) Report from Associated Technology Partners
- 1) Press Releases
- m) Miscellaneous Speak-Ups
- n) Correspondence
- 8. Board Committee Reports
  - a) Report of the Bylaws & Policies Committee
    - (1) Approval of STEAM Policy
    - (2) Approval of Revisions to Circulation Matrix
    - (3) Approval of STEAM Waivers Adult & Youth
    - (4) Approval of Revisions to the Meeting Room Policy
    - (5) Approval of Expense Reimbursement Forms
  - b) Report from Building & Grounds Committee
    - (1) Approve Recommendation from Kroeschell for Remediation of HVAC Problems
- 9. \* Public Presentation
- 10. \* Unfinished Business
- 11. \* New Business
  - a) Report on ILA Legislation Day J. Miller
  - b) Request for Use of Friends Wish List Funds
  - c) Approval of Addendum to J. Huber & Associates Contract
- 12. Announcements
  - a) Trustee Candidate Forum Park Center, Saturday, March 18th 12:30 PM
- 13. \* Other
- 14. \*Public Comments
- 15. Executive Session
  - a) Per Section 2(c)1 of the Open Meetings Act Personnel
  - b) Per Section 2(c)21 of the Open Meetings Act Executive Session Minutes Review
- 16. Adjournment