

Glenview Public Library Board of Trustees

Meeting Minutes

September 21, 2023, 6:30 PM

Glenview Public Library

Conference Room

Board Members Present:

Tom Blanchard, Winnie Clonts, M. David Johnson, Ruth Rosenblum, Carol Schmitt, Sara Spitz, Kathy Vega

Staff Members Present:

Lindsey Dorfman - Executive Library Director (virtually), Teri Room- Deputy Director

Guest Present:

Students: Cyrus Cooke, Andrea Murello, Hannah Lee, Andrea Hernandez, Jonathan Hesca, Jack Bergquist, Reilly Hare, Pablo Vasquez, Olive Hayes, Dylan Schmidt, Ellyana Apetrechioae, Tevin Hua, Zoe Greenfield, Ethan Mihan, Jason K., Bryce Marval, Patrick Scheffler,

League of Women Voters: Tara Call, Pat Blinn

1. Call to Order and Roll Call

President Rosenblum called the meeting to order at 6:30 PM and the roll was called.

2. Approval of Minutes

a. Approval of the Minutes of the August 16, 2023 Board Meeting

Motion:

Moved by Trustee Clonts, seconded by Trustee Schmitt, to approve the regular meeting minutes of August 16, 2023.

Voice vote taken:

All ayes, No nays, Motion carried.

3. Public Comment

None

4. Approval of September 2023 Warrants

a. Warrant Summary

b. Warrants Greater than \$5,000

Trustee Clonts reviewed the warrants and checks of September 21, 2023, and listed those warrants and invoices greater than \$5,000.00.

Motion: Moved by Trustee Clonts, seconded by Trustee Schmitt, to approve the warrants of September 21, 2023, in the amount of \$293,192.95.

Roll call vote taken:

Ayes: Trustee Blanchard, Trustee Clonts, Trustee Johnson, Trustee Schmitt, Trustee Spitz, Trustee Vega, and Trustee Rosenblum.

Nays: No nays.

Motion carried.

5. Examination of Financial Reports and Statistics

a. Fund Income Statements July 2023

b. July 2023 Cash Flow Report

c. Cash and Investment Balances

Director Dorfman reviewed the Library's financials for the month of July. Total revenue through July is \$4,967,278.37 or 57.19% of the Library's 2023 budgeted revenue.

Year to date expenditures total \$4,196,359.56 or 48.33% of the budget. This is running slightly lower than anticipated.

The Library's Operating Fund Cash balance as of July 31 is \$6,072,551.00 and the Library will remain in compliance with the Operating Fund Policy of 2 months of expenses on hand at this time. Cash & Investments total \$8,027,671.85.

6. Presidents Report

President Rosenblum presented a number of articles highlighting events pertaining to censorship attempts nationwide. A discussion followed.

7. Legislative Update

Director Dorfman reported that the Illinois Library Association (ILA) is lobbying to increase the competitive bidding threshold for libraries. They are also seeking to lower the 50% of funding treasury bond requirement for libraries to match the 10-20% required of other government entities.

8. Foundation Update

Trustee Spitz reports the Foundation is working on a possible reorganization.

9. Friends Update

Trustee Schmitt announced that the Friends of the Library are planning a Used Book Sale from October 6-8. They have rebranded with the help of design firm a5. On December 10 they will have a volunteer appreciation event and present their annual donation to the Library.

10. Acceptance of Staff Reports and Statistics

a. Library Director's Report

Library Director Dorfman reported on the recent bomb threats to the library noting that the threats were deemed not credible by local law enforcement agencies. The Board expressed concern about staff morale around this issue.

Motion: No motion to accept was made at this time.

11. Committee Reports

None.

12. Unfinished Business

a. Review of the 2nd Draft of the 2024 Budget

Library Director Dorfman noted a number of changes to the budget draft, including an increase in revenue due to the closing of the Waukegan Golf TIF. The Library will present the budget to the Village on Thursday, October 5.

13. New Business

a. Approval of Purchase of Server and Storage Replacement

An issue analysis prepared by IT Director Bettig was reviewed regarding the purchase of a new server and storage replacement not to exceed \$90,000.00. Director Dorfman noted that this purchase is not subject to competitive bidding procedures under state statute because it involves contracts and purchases for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services. However, since the purchase exceeds \$25,000.00, board approval is mandatory.

Motion: Moved by Trustee Johnson, seconded by Trustee Vega, to approve the purchase of a new server and storage replacement, not to exceed \$90,000.00.

Roll call vote taken:

Ayes: Trustee Blanchard, Trustee Clonts, Trustee Johnson, Trustee Schmitt, Trustee Spitz, Trustee Vega, and Trustee Rosenblum voted aye.

Nays: No nays.

Motion carried.

b. Approval of Purchase of Camera Replacements

An issue analysis prepared by IT Director Bettig was reviewed regarding an update to the Library's security cameras. The replacements would take place in three phases. The first phase would not exceed \$36,100.00. Director Dorfman noted that this purchase is not subject to competitive bidding procedures under state statute because it involves contracts and purchases for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services. However, since the purchase exceeds \$25,000.00, board approval is mandatory.

Motion: Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the new purchase of security camera replacements, not to exceed \$36,100.00.

Roll call vote taken:

Ayes: Trustee Blanchard, Trustee Clonts, Trustee Johnson, Trustee Schmitt, Trustee Spitz, Trustee Vega, and Trustee Rosenblum

Nays: No nays.

Motion carried.

c. Review of Intergovernmental Agreement between Glenview Public Library and School Districts 34 and 225

An issue analysis presented by Deputy Director Room was reviewed regarding an Intergovernmental Agreement (IGA) that would allow teachers from School Districts 34 and 225 to receive GPL library cards. Approval was requested for the moving forward with the IGA.

Motion: Moved by Trustee Johnson, seconded by Trustee Clonts, to approve the contents of the IGA.

Roll call vote taken:

Ayes: Trustee Blanchard, Trustee Clonts, Trustee Johnson, Trustee Schmitt, Trustee Spitz, Trustee Vega, and Trustee Rosenblum

Nays: No nays.

Motion carried.

14. Other

a. Book Jam, a GPL event featuring local bands, will take place in Jackman Park on October 1. The event is meant to bring awareness to intellectual freedom.

b. Upcoming Board committee meetings were scheduled:

Policy Committee will meet on Thursday, October 19 at 4:30 PM and again on Wednesday, November 8 at 4 PM

Strategic Planning Committee will meet on Wednesday, November 1 at 4 PM

15. Announcements

a. October Warrants – M. David Johnson

b. November Warrants – M. David Johnson

c. Library Budget Presentation Thursday, October 5 @7:00 PM at Village Hall

d. Library Annual Report Presentation Tuesday, January 16 @7:30 PM

16. Executive Session

None at this time.

17. Adjournment

There being no additional business to be brought before the Board, President Rosenblum requested a motion to adjourn.

Motion: Moved by Trustee Vega, seconded by Trustee Johnson, to adjourn.

Voice vote taken: All ayes, No nays; Motion carried.

Respectfully submitted,

**M. David Johnson, Secretary
Glenview Public Library Board of Trustees**

The meeting adjourned at 7:42 PM

Respectfully submitted,

M. David Johnson, Secretary

Glenview Public Library Board of Trustees