

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES

A G E N D A

Meeting Date: September 20, 2018

7:00 PM

Glenview Public Library

Conference Room

Public participation is encouraged. The public may comment on the agenda items or sub-items marked with an asterisk (*). If you wish to comment on a given item or sub-item, please fill out a Public Participation Request and place it in the box before the start of the meeting. Please fill out a separate form for each item or sub-item you wish to address. Your comments will be limited to a maximum of three minutes on any given item or sub-item.

Members of the public may also make comments, regarding items not on the regular agenda, at the point on the agenda labeled Public Comments. Such comments will also be limited to a maximum of three minutes each.

In addition, members of the public may also make longer presentations, regarding items not on the regular agenda, at the point on the agenda labeled Public Presentation. These shall be scheduled by pre-arrangement with the Library Director two weeks in advance of the meeting at which the presentation is to be made. Such presentations shall be limited to a maximum of 10 minutes each. A maximum of one presentation per meeting will be allowed, and such presentations will be scheduled on a first-come/first-serve basis.

1. **Call to Order & Roll Call**
2. **Approval of Minutes**
 - * (a) **Regular Meeting of August 16, 2018**
 - * (b) **Special Meeting of July 12, 2018**
3. ***Public Comments**
4. **Approval of Warrants – M. David Johnson**
5. **Examination of Financial Reports and Statistics**
 - * (a) **Revenues, Expenditures and Fund Balances through July, 2018**

6. ***President's Report**
7. **Acceptance of Staff Reports and Statistics**
 - (a) **Library Director's Report**
 - (b) **Statistics for August, 2018**
 - (c) **Electronic Statistics for August, 2018**
 - (d) **Library Website Electronic Usage**
 - (e) **MyPC Reservation Service**
 - (f) **Inter Library Loan**
 - (g) **Electronic Payment Transaction**
 - (h) **Monthly Vending Summary from Mark Vend**
 - (i) **Drive-Up Window Usage**
 - (j) **Staff Reports**
 - i) **Assistant Director**
 - ii.) **Head of Circulation**
 - iii.) **Director of Communications**
 - iv.) **Information Technology**
 - v.) **Head of Reader Services**
 - vi.) **Head of Reference Services**
 - vii.) **Head of Technical Services**
 - viii.) **Head of Youth Services**
 - (k) **Report from Associated Technology Partners**
 - (l) **Press Releases**
 - (m) **Miscellaneous Speak Ups**
 - (n) **Correspondence**
8. **Board Committee Reports**
 - (a) **Budget & Finance Committee**
 - i.) **Approval of Minutes from Meeting of August 14, 2018**
9. ***Unfinished Business**
10. ***New Business**
 - (a) **Approval of Revised Dewberry Proposal for Design Services**
 - (b) **Report on Budget Meeting re: Capital Repair & Replacement Fund – A. Ruter**
 - (c) **Determine Salary Pool for FY2019 Budget**
 - i.) **Presentation of NSLS Library Salary survey Data – 2018**
 - ii.) **Review of CPI Data**

- (d) Per Capita Grant Requirements – J. Berry
- (e) Update re: Parking Lot Repairs
- (f) Official Thirty Date Notice of Amendments to Bylaws
- (g) Discussion re: Change in January, 2019 Meeting Date

- 11. *Other
- 12. Announcements
- 13. Executive Session
- 14. Adjournment