

**GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Technology Committee MINUTES**  
**July 23, 2019**

**PRESENT**                      **Tom Blanchard**                      **Stella Kalfas**  
**(Board)**

**ABSENT**                      **Wendy Goldstein**  
**(Board)**

**STAFF**                      **Vickie L. Novak, Library Director**  
                                 **Jane Berry, Assistant Director**  
                                 **Christine Klimusko, Business Manager**

**GUEST**                      **Rich Kalinski, Consultant, ATP**

**1.      CALL TO ORDER AND ROLL CALL**

**Committee Chair Kalfas called the meeting to order at 7:06 p.m. and the roll was called.**

**2.      PUBLIC COMMENTS**

**None at this time.**

**3.      UNFINISHED BUSINESS**

**None at this time.**

**4.      NEW BUSINESS**

**(a)      Review of Technology Initiatives for FY2020 Budget**

**IT Consultant Rich Kalinski distributed a copy of the Proposed 2020 Library Wide Info Systems Budget. He reviewed 2019 budgeted expenses and the 2020 proposed expenses. As a result of a cost savings for the Community Room’s audio system upgrade, Kalinski will be able to fund a few additional IT based projects (scanner upgrade and Adobe Photoshop software) this year. Kalinski will also be able to fund**

several new initiatives (TBS towers debit/credit cards for copiers and print stations) next year without an increase to IT's 2020 Budget.

**(b) Discussion re: IT Personnel Recommendations**

Kalinski and Novak presented an IT Personnel Recommendation for the Fiscal Year 2020. The Committee will review the suggestion and present the recommendation at the August 13, 2019 Budget & Finance Committee Meeting.

**(c) Review of Preliminary List of Maker Equipment**

Kalinski submitted a preliminary equipment list for the Innovation Center to be reviewed.

**5. OTHER**

Committee Chair Kalfas suggested the Library look into donation software for next year, now that the Glenview Public Library Foundation is being revitalized. Library Director Novak mentioned that she met with KEES last month and KEES does offer this service.

**6. ADJOURNMENT**

There being no additional business to be brought before the Technology Committee, Chair Kalfas requested a motion to adjourn.

**MOTION** Moved by Blanchard, seconded by Kalfas, to adjourn.

Voice vote taken. All ayes. No nays. Motion carried.

The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Stella Kalfas, Committee Chair  
Glenview Public Library  
Technology Committee