

GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES

A G E N D A

Meeting Date: September 3, 2020

6:30 PM

**Special Board Meeting
Community Room**

1. Call to Order & Roll Call

2. Approval of Minutes

A. Regular Meeting of July 16, 2020

3. * Public Comments

4. Examination of Financial Reports and Statistics

A. Revenues, Expenditures and Fund Balances through June 2020

B. Update re: Pro Forma Special Projects Budget – June 2020

C. Update re: COVID Costs

D. 2020 End of Year Projections

5. President's Report

6. * Unfinished Business

7. Committee Reports

A. Bylaws & Policies Committee

1. Report on Meeting of August 20, 2020

2. Approval of Bylaws Amendment – Electronic Attendance at Meetings

3. Notification of Bylaws Amendment – Review of Warrants

4. Review and Approval of Telework Policy

5. Approval of Meeting Minutes from October 14, 2019

6. Approval of Meeting Minutes from February 5, 2020

B. Executive Search Committee

1. Approval of Meeting Minutes from March 4, 2020

C. Public Relations & Marketing Committee

1. Report on Meeting of July 22, 2020
2. Approval of Meeting Minutes from March 13, 2020

D. Building & Grounds Committee

1. Report on Meeting of August 6, 2020
2. Approval of Meeting Minutes from February 14, 2020

E. Strategic Planning Committee Meeting

1. Approval of Meeting Minutes from January 21, 2020

8. * New Business

- A. Presentation by Village Finance Director Bosley re: 2019 CAFR
- B. Discussion of Department Head Budgets
- C. Salary Projections
- D. 2021 Proposed Budget

9. * Other

10. Executive Session

- A. Per Section 2(c)(1) of the Open Meetings Act - Personnel

11. Announcements

12. Adjournment

Public participation is encouraged. The public may comment on the agenda items or sub-items marked with an asterisk (*). If you wish to comment on a given item or sub-item, please fill out a Public Participation Request and place it in the box before the start of the meeting. Please fill out a separate form for each item or sub-item you

wish to address. Your comments will be limited to a maximum of three minutes on any given item or sub-item.

Members of the public may also make comments, regarding items not on the regular agenda, at the point on the agenda labeled Public Comments. Such comments will also be limited to a maximum of three minutes each.

In addition, members of the public may also make longer presentations, regarding items not on the regular agenda, at the point on the agenda labeled Public Presentation. These shall be scheduled by pre-arrangement with the Library Director two weeks in advance of the meeting at which the presentation is to be made. Such presentations shall be limited to a maximum of 10 minutes each. A maximum of one presentation per meeting will be allowed, and such presentations will be scheduled on a first-come/first-serve basis.