

**GLENVIEW PUBLIC LIBRARY BOARD OF TRUSTEES
BUILDING & GROUNDS COMMITTEE MEETING MINUTES
SEPTEMBER 15, 2022 – 5:30 PM
CONFERENCE ROOM**

PRESENT: Tom Blanchard M. David Johnson
(Board)

ABSENT: Winnie Clonts

PRESENT: Lindsey Dorfman, Library Director
(Staff) Christine Klimusko, Business Manager
Jean Sanders, Library Experience Director

GUEST: Brian Greve, Principal, Wiss, Janney, Elstner Associates Inc.

1. CALL TO ORDER AND ROLL CALL

Building and Ground Committee Chair Johnson called the meeting to order at 5:30 p.m. and the roll was called.

2. UNFINISHED BUSINESS

- a. Review and Recommend Approval of Proposal for Façade, Planter, and Sidewalk Repair Project

Library Director Dorfman, Library Experience Director Sanders, Facilities Manager Depa, and Wiss, Janney, Elstner Principal Brian Greve met with John McHugh, Vice-President, Restoration Division at Berglund Construction to review all aspects of the Berglund proposal yesterday. Greve stated that McHugh had no additional clarifications or exclusions from the original bid. Berglund's overall approach and completion timeline will be 8 to 12 weeks and prior to year-end. A site superintendent has been included in the bid and Berglund will supply work horses, caution tape, and other safety precautions. Berglund will self-perform all aspects of the project, except for the paver work. Berglund will honor bid should the library

remove the paver portion from the project. Any permit costs will be a straight pass through to the library; inspection time has been included in the timeline.

Greve is comfortable with Berglund and Berglund is well regarded and qualified for this project. Greve recommends the library award the contract to Berglund.

Committee Chair Johnson thanked Greve for his input and recommendation. Greve left the meeting.

Library Director Dorfman will review the Special Reserve Fund balance with Village Finance Director Erika Smith to determine if the library can award the entire project. Dorfman thought that the library should be able to award the entire contract with the pavers included and should the library's financial position change, the library could exclude the paver portion if necessary.

MOTION Moved by Trustee Blanchard, seconded by Trustee Johnson, to recommend the Glenview Public Library Board of Trustees award the Façade, Planter, and Sidewalk Repair Project to Berglund Construction.

Roll call vote taken. Trustee Blanchard and Trustee Johnson voted aye. No nays. Motion carried.

3. NEW BUSINESS

None at this time.

4. OTHER

None at this time.

5. PUBLIC COMMENT

None at this time.

6. ADJOURNMENT

There being no additional business to be brought before the Building and Grounds Committee, Committee Chair Johnson requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Blanchard, to adjourn.

Voice vote taken. All ayes. No nays. Motion carried.

The meeting adjourned at 6:00 p.m.

Respectfully submitted,

**M. David Johnson, Committee Chair
Glenview Public Library Board of Trustee**