



# Meeting Room Fees

Effective 01/01/2023

The Glenview Public Library makes its meeting rooms available for public use for a small fee. Rental fees will be charged to for-profit businesses and organizations. Fees will be waived for qualifying non-profit organizations that serve the Glenview community.

Room	Room Capacity	Hourly Rate	30-Minute Rate
Multipurpose Room *	47	\$ 10.00	\$ 5.00
Community Room East *	92	\$ 10.00	\$ 5.00
Community Room West	92	\$ 10.00	\$ 5.00
Full Community Room *	184	\$ 10.00	\$ 5.00
Technology Lab	25	\$ 10.00	\$ 5.00

\* Room provides access to a kitchen if needed

Fees are due seven days prior to the rental date. Fees will initially be calculated for all rentals and then waived for qualifying non-profit organizations.

Credit card payments can be made by calling the Library Business Office at 847-729-7500 ext. 2113.

Checks should be made payable to Glenview Public Library and can be dropped off at the Business Office during open hours or mailed to the Glenview Public Library Attn: Business Office, 1930 Glenview Rd., Glenview, IL 60025.