



Display Policy

Purpose

As a community hub, the Glenview Public Library provides space for displaying and distributing information relevant to the cultural, educational, and recreational interests of the community.

Policy

1. Community organizations may submit materials for display and distribution on the library's bulletin board and/or community resource shelves.
2. Materials must be relevant to the cultural, educational, and recreational interests of the community. Commercial information and announcements of a strictly personal nature are not accepted.
3. Newspapers, magazines, or other publications, distributed free of charge, containing news and information relevant to the community, may be considered for distribution.
4. Items from the Glenview Public Library or the Village of Glenview are given priority.

Guidelines

1. All posters and other display materials must be submitted for authorization to the Library's Communications Department or Youth Services Department depending on the materials' audience.
2. All unauthorized material will be discarded.
3. Selection for inclusion on Library bulletin boards and community resource shelves is based on the following criteria:
 - Relevance
 - Timeliness
 - Appearance
 - Size
 - Availability of space
 - Content suitability

Adopted by the Glenview Public Library Board of Trustees on February 18 2010

Revised: April 21, 2022