

**Glenview Public Library
Board of Trustees Special Meeting Minutes
November 1, 2021 – Community Room East
6:30 p.m.**

PRESENT: Tom Blanchard Winnie Clonts M. David Johnson
(Board) Ruth Rosenblum Allan Ruter Carol Schmitt
Kathy Vega

PRESENT: Lindsey Dorfman, Library Director
(Staff) Teri Room, Assistant Director
Christine Klimusko, Business Manager

1. CALL TO ORDER AND ROLL CALL

President Ruter called the meeting to order at 6:30 p.m. and the roll was called.

2. PUBLIC COMMENTS

None at this time.

3. UNFINISHED BUSINESS

a. Discuss and Approve 2021 Levy and 2022 Budget Adjustments

Library Director Lindsey Dorfman presented the Library's 2021 Levy and 2022 Adjusted Budget. Dorfman explained that the Village of Glenview Board of Trustees has agreed to close the Glen TIF a year earlier than expected. This gives taxing jurisdictions a one-time opportunity to capture the incremental property taxes generated by the properties in the Glen. Taxing jurisdictions will have to increase their levies in order to capture the incremental property taxes that went to the Glenview TIF, this increase will not result in a property tax increase to taxpayers. This decision directly affects the Library's 2021 Levy and 2022 Budget.

Dorfman presented two (2) proposed adjusted budgets for FY2022. Budget Option 1 includes the levy increase, and no increase in operating expenses. Excess funds would go to the Library's Operating Fund Balance. Budget Option 2 includes the addition of two full-time positions: one additional position in the Communications Department and one additional position in the Youth Services Department. This option includes the levy increase, an increase in operating expenses, and minimal excess funds to be transferred to the Operating Fund Balance.

MOTION Moved by Trustee Johnson, seconded by Trustee Schmitt, to approve the 2021 Operating Levy and FY2022 Operating Budget - Option 2 - in the amount of \$8,173,195, as presented by Library Director Dorfman.

Roll call vote taken. Trustee Blanchard, Trustee Clonts, Trustee Johnson, Trustee Rosenblum, Trustee Schmitt, Trustee Vega, and Trustee Ruter voted aye. No nays. Motion carried.

b. Approval of Dewberry Master Service Agreement

The Master Service Agreement with Dewberry is due for renewal. Library Director Dorfman has a number of projects she would like Dewberry to work on and believes it would be beneficial to have a Master Service Agreement in place. Library Attorney has prepared the Independent Contract for Professional Services included in this evening's board packet. Trustee Vega expressed several concerns regarding the wording of the contract in defining which entity owns the resulting product. Library Director Dorfman will contact the attorney to address Trustee Vega's concerns.

MOTION Moved by Johnson, seconded by Schmitt, to table the approval of the Dewberry Master Service Agreement until the November Board Meeting.

Voice vote taken. All ayes. No nays. Motion carried.

4. OTHER

None at this time.

5. ANNOUNCEMENTS

Library Director Dorfman will present the Library's FY2022 Operating Budget to the Village of Glenview Board of Trustees tomorrow, November 2nd. The meeting will be held at Village Hall and begin at 7:30 p.m.

Village President Jenny will present the Annual State of the Village report Thursday November 4th, at 8:00 a.m. The presentation will be held at the Library. Attendees should register with the Chamber of Commerce.

The Library will participate in the Chamber of Commerce's annual Holiday in the Park Parade, scheduled for Saturday, November 27th.

Innovation Fest will be held Saturday, November 13th from 11:00 a.m. to 3:00 p.m.

6. ADJOURNMENT

There being no additional business to be brought before the Board, President Ruter requested a motion to adjourn.

MOTION Moved by Trustee Johnson, seconded by Trustee Vega, to adjourn.

Voice vote taken. All ayes, no nays. Motion carried.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Winifred L. Clonts, Secretary
Glenview Public Library Board of Trustees