

**Glenview Public Library Board of Trustees  
Strategic Planning Committee Meeting  
February 3, 2021  
Virtual Meeting**

**PRESENT:** Kathy Vega Allan Ruter Stella Kalfas  
**(Board)**

**PRESENT:** Lindsey Dorfman, Library Director  
**(Staff)** Jane Berry, Assistant Director  
Christine Klimusko, Business Manager

**GUESTS:** Hilary Gabel, Director of Communications

**1. Call to Order and Roll Call**

Chairman Vega called the meeting to order at 5:04 p.m. and the roll was called.

**2. Unfinished Business**

None at this time.

**3. New Business**

**a. Review and Approve 2021 Strategic Plan Implementation Activities**

Strategic Planning Committee Chairman Vega reviewed the 2021 Implementation Plan, and felt the Plan was strong and nicely done. The Committee then reviewed the document in detail and made edits as necessary.

Library Director Dorfman will incorporate the changes and forward the updated draft to the Strategic Planning Committee to review. Once their review is complete, Director of Communications Hilary Gable will prepare a mock-up of the 2021 Implementation Plan. The Committee will present the 2021 Implementation Plan to the Board of Trustees for its review and approval at the February 18<sup>th</sup> Board Meeting.

Library Director Dorfman asked the Committee when they would like to begin the next strategic planning process. Committee Chairman Vega would like to include the new trustees in the process and targets June to begin the process. Vega does not think the Board will change the Library's mission statement, core values or strategic goals at this time. The thought is to have the next strategic plan in place for the 2022 budget process.

4. Other

None at this time.

5. Public Comment

None at this time.

6. Adjournment

There being no additional business to be brought before the Committee, Chair Vega requested a motion to adjourn.

MOTION Moved by Kalfas, seconded by Ruter, to adjourn.

Roll call vote taken. Kalfas, Ruter and Vega voted aye. No nays. Motion carried.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Kathy Vega, Chair  
Glenview Public Library Board of Trustees  
Strategic Planning Committee